SSC CHSL Exam Selection Process Details: Staff Selection Commission's (SSC) conducted Combined Higher Secondary Level (10+2) Exam for the posts of Lower Divisional Clerk (LDC)/ Junior Secretariat Assistant (JSA), and Data Entry Operator (DEO). Exam Selection Process details are given below...

Selection Process: The Examination will consist of three stages.
1. Computer Based Examination (Tier-I)-(Objective Type)
2. Computer Based Examination (Tier-II)-(Objective Type)
3. Typing Test/ Skill Test (Tier-III)
i. Typing Test for LDC/ JSA
ii. Skill Test for DEO

Written Examination: The written examination will consist of one objective type – Multiple choice questions only. The questions will be set both in English & Hindi for Part-II, III & IV.

1. Computer Based Examination (Tier-I): Computer Based Exam (Tier-I) exam is an objective type test divided in four sections, General Intelligence, English Language (Basic Knowledge), Quantitative Aptitude (Basic Arithmetic Skill) and General Awareness. Total marks for SSC CHSL Tier-I exam is 200 and there is negative marking of 0.50 marks for every wrong answer. Candidates qualifying the Tier-I exam securing the qualifying marks will be selected for the Tier-II exam.

2. Computer Based Examination (Tier-II): Computer Based Exam (Tier-II) exam is an objective type test divided in three sections having two modules each. In Section-I (Module-I: Mathematical Abilities Mathematical Abilities, Module-II: Reasoning and General Intelligence) & In Section-II (Module-I: English Language and Comprehension, Module-II: General Awareness) & In Section-III (Module-I: Computer Knowledge Module, Module-II: Skill Test/ Typing Test Module). Tier-II will consist of Objective Type, Multiple choice questions, except for Module-II of Section-III. The questions will be set in English, Hindi and any language opted by the candidate in the application form, as given at Annexure-XVI except for Module-II (i.e. English Language and Comprehension module) in Section-II. There will be negative marking of 1 mark for each wrong answer in Section-I, Section-II and Module-I of Section-III. Candidates are, therefore, advised to keep this in mind while answering the questions.

3. Tier III (Typing Test/ Skill Test):

Skill Test for Data Entry Operator: Skill Test is mandatory for Data Entry Operators. No candidate is exempted from appearing in the Skill Test.

Part A – Skill Test for the post of DEO/ DEO Grade 'A' in Department/ Ministry: The 'speed of 15000 (Fifteen Thousand) Key Depressions per hour on Computer' will be adjudged on the basis of the correct entry of words/ key depressions as per the given passage. The duration of the Test will be 15 (Fifteen) minutes and printed matter in English containing about 3700-4000 key-depressions would be given to each candidate who would enter the same in the Computer. The passage to be entered in the computer may also be displayed on the computer screen.

Part B – Skill Test for the post of DEO/ DEO Grade 'A' except in Department/ Ministry: Data Entry Speed of 8,000 (Eight Thousand) Key Depressions per hour on Computer' will be adjudged on the basis of the correct entry of words/ key depressions as per the given passage. The duration of the Test will be 15 (Fifteen) minutes and printed matter in English containing about 2000-2200 key-depressions would be given to each candidate who would enter the same in the Computer. The passage to be entered in the Computer may also be displayed on the computer screen.Candidates eligible for scribe as per Para 7.1, 7.2 and 7.3 will be given compensatory time of 5 minutes. Therefore, duration of Skill Test for such candidates will be 20 minutes.

Part C – Typing Test for other posts i.e. LDC/ JSA: The medium of Typing Test will be Hindi or English. The candidates will have to opt for the medium of Typing Test (i.e. either Hindi or English) in the online Application Form. The choice of Typing Test given by the candidate in the online Application Form shall be treated as final and no change in the medium of Typing Test will be entertained later. Candidates opting for English medium should have typing speed of 35 words per minute (w.p.m.) and those opting for Hindi medium should have typing speed of 30 words per minute (w.p.m.). 35 w.p.m. and 30 w.p.m. correspond to about 10500 key depressions per hour and about 9000 key depressions per hour respectively. The speed will be adjudged on the accuracy of typing on the Computer of a given text passage in 10 minutes. Candidates eligible for scribe as per Para 7.1, 7.2 and 7.3 will be given compensatory time of 5 minutes. Therefore, duration of Typing Test for such candidates will be 15 minutes. Passage Dictators will be provided to those VH candidates for the Typing test who have opted for scribe in the online Application Form. The Passage Dictator will read out the passage to VH candidate within the allotted time period. Persons with Disabilities candidates who claim to be permanently unfit to take the Typing Test because of a physical disability may, with the prior approval of the Commission, be exempted from the requirement of appearing and qualifying at such test, provided such a candidate submits a Certificate in the prescribed format (Annexure-XIV) to the Commission from the competent Medical Authority, i.e., the Civil Surgeon of a Government Health Care Institution declaring him to be permanently unfit for the Typing Test because of a physical disability. In addition, such candidates must substantiate their claim by furnishing the relevant Medical Certificate in the prescribed format as per Annexure-XI to Annexure-XIII of the Notice of Examination, as applicable, at the time of Typing Test. Otherwise their claim for seeking exemption from Typing Test will not be entertained by the Commission.

Note-I: Only those candidates who secure at least the minimum qualifying marks in the written examination, as may be fixed by the Commission at its discretion, will be called for skill test. The Commission may also at its discretion, fix qualifying marks in each component of the written examination.

Note-I: 35 w.p.m and 30 w.p.m corresponds to 10500 key depressions per hour/9000 key depressions per hour respectively.

Note-II: Only those candidates who secure at least the minimum qualifying marks in the Computer Based Examination (Tier-I) and Descriptive Paper (Tier-II), as may be fixed by the Commission at its discretion, will be called for Typing Test. The Commission may also, at its discretion, fix the minimum qualifying marks in each component of the written examination.

Final Allotment: The final allotment of posts is made on the basis of merit-cum-preferences of Posts/Departments given by the candidates and once a post is allotted, no change of posts will be made by the Commission due to non-fulfilment of any post-specific requirements of physical/medical/educational standards. In other words, for example, if a candidate has given higher preference for a post and is selected for that post; in that case, if he fails to meet the medical/physical/educational standards for that post, his candidature will be rejected and he will not be considered for any other preferences and no correspondence in this regard will be entertained by the Commission.

Resolution of Tie Cases: In the event of tie in scores of candidates in Tier-II examination, merit will be decided by applying following criteria, one after another in the given order, till the tie is resolved:

- Marks scored in Section-I of Tier-II Examination
- Marks scored in Section-II of Tier-II Examination.
- Date of birth, with older candidates placed higher